**Northport School Committee Agenda**

**November 7, 2023 Edna Drinkwater School**

**6:00 pm Regular School Committee Meeting**

1. Call to Order and Declaration of a Quorum – Mark called the meeting to order at 6:02 p.m. – Mark made the motion to add item #8 Superintendent Search and to have an executive session after the meeting. Deb made a motion and Sandy seconded. The motion was approved 3-0.

2. Citizen Comments – No citizens made comments.

3. Consent Agenda – Deb made a motion to accept the consent agenda. Sandy seconded the motion. The motion passed 3-0.

A. Approval of Minutes of Regular School Committee meeting

4. Reports

A. Superintendent

\* Last week, the emergency team participated in an Incident Command Training with Dale Rowley, Waldo County EMA Director.

\* The Superintendent talked to the Board about a Waldo County Mutual Aid agreement. Multiple school districts meet each month to talk about emergency planning. This agreement would assist us with additional resources as needed.

\* The district received a letter from the DOE that our school nutrition program has an excess in state funds in the amount of $30,000. The district will need to use that state money to purchase things for the nutrition program, i.e., dishwasher, freezer, trays, etc. The Superintendent is recommending to donate our old surplus freezer to a local non-profit.

\* Maine has a Freedom of Access Act. A resident from Boca Raton, FL requested financial records for the district. The attorney was consulted and data that needed to be forwarded was done. Requirements were met.

\* The Superintendent completed a survey from the DOE regarding the possible development of a Pre-K program. She is not recommending partnering with Head Start. The potential cost of setting up a preschool would be approximately $150,000 per year for staffing, depending on experience of a teacher and educational technician. There are several options for the possible development of a program.

\* We are over in spending in the area of facilities, repairs, maintenance, and staffing. There have been some unanticipated costs this year by approximately $26,000. There are also several other maintenance projects that need to be completed this year. It also appears that our electric and heating costs will be less than anticipated.

B. Principal

\* The food drive dates are November 13th – 17th. We will donate the food items that we raise to the Northport Food Pantry. There will be incentives for students to bring in food items.

\* Other events include the Stargazing Party (December 8), Holiday Concert (December 13) & the Holiday Bazaar (December 21).

\* Teachers and students are working very hard! (Thank you for your hard work.)

C. School Committee

\* Mark said that he would finish the installation of the safety hooks on school doors soon.

D. Finance – The financial report was submitted to the Board by the Business Manager. The audit will begin at the end of November.

5. School Safety Updates – Emergency Plan & Approval of Waldo County School Mutual Aid Agreement will be presented at the December meeting.

6. Policy - Deb made the motion to approve the following policies. Sandy seconded the motion. The motion passed 3-0.

 Third Reading

 \* Policy NEPN/NSBA Code: ECA2 – Outside School Security Cameras

 First Reading

 \* Policy NEPN/NSBA Code: JHB - Truancy

 \* Policy NEPN/NSBA Code: JKAA – Physical Restraint and Seclusion

 \* Procedure NEPN/NSBA Code: JKAA-R – Procedures on Physical Restraint and Seclusion

7. Facilities

\* Tree Removal – The two trees that needed to be removed on the beach path have been removed. Thank you to Lynn Tree Service for their services.

\* Sprinkler System – Some recommendations from Maine Fire will be done to our Sprinkler system at the cost of $4000.

8. Superintendent Search – Mark has received applications from MSMA for the Superintendent position. Sandy wanted to make sure that the policy has been followed regarding the Superintendent search. The plan for tonight is to have an executive session to review applications. The Board talked about the makeup of the interview committee. There will be three board members, the principal, three staff members, and two community members on the search committee.

Deb made a motion to go into executive session at 7:12 p.m. Sandy seconded the motion. The motion passed 3-0. The board came out of executive session at 10:18 p.m.

Deb made a motion to adjourn at 10:18 p.m. Sandy seconded the motion. The motion passed 3-0 and the meeting was adjourned.

Next School Committee meeting: **December 12, 2023**